

ADMINISTRATION OF DAMAN & DIU AND DADRA & NAGAR HAVELI,
OFFICE OF THE CHIEF INSPECTOR OF FACTORIES & BOILERS,

Application Approval Procedure for Approval of plan and permission to construct/extend/ or take into use any building as a Factory Act, 1948 (Departmental)

- Application is submitted to the Office of the Chief Inspector of Factories and Boilers
- Application is received in the Office of the Chief Inspector of Factories and Boilers for further actions in the following steps :

Step 1	Application is received by the designated clerk who forwards the application to the Chief Inspector of Factories & Boilers.
Step 2	If any entry in form is invalid/not correct /not supported by the attached documents or any attached document is not readable or correct or not complying with the provisions of law, the Chief Inspector of Factories and Boilers will send to the user for compliance.
Step 3	After getting a complete application/compliance, the Chief Inspector of Factories and Boilers issues and generates the Approved Plan with his signature.



