

ADMINISTRATION OF DAMAN & DIU  
DEPARTMENT OF LABOUR & EMPLOYMENT  
DAMAN

Application Approval Procedure for Registration under the Shops and Establishment

- Application is submitted to the Labour Department, Daman
- Application is received in the Labour Department, Daman for further actions in the following steps

Step 1	Application is received by the designated Clerk who forwards the application to the Labour Inspector
Step 2	If any entry in form is invalid / not correct / not supported by the attached documents or any attached documents is not readable or correct or not complying with the provisions of law, the Labour Inspector will send to the user for compliance
Step 3	After getting a complete application / compliance, the Labour Inspector generates the Certificate of Registration with his signature.

